

The Grinnell-Newburg Board of Education met in Regular Session on October 21, 2010, at 5:30 p.m. in the Community Room, Drake Library, 930 Park Street, Grinnell, Iowa 50112.

**Members Present:** President Jeff Smith, Vice President Doug Cameron, Jeanette Budding, Barbara Brown, Leo Lease, Carol Wilhelm, and Lynn Cavanagh. Also in attendance at the table: Superintendent Edie Eckles, Board Secretary J.T. Anderson, and student representative Meredith Kalkbrenner.

**Members Absent:** None

**Administrators Present:** Nancy Beck and Kevin Seney

**I. Call to Order and Roll Call**

President Smith called the meeting to order at 5:30 p.m. and the Secretary called the roll. All members present.

**II. Approval of Consent Agenda**

Motion by Cavanagh, seconded by Lease, to approve consent agenda as follows:

- A. Agenda
- B. Minutes: regular meeting 10-13-10
- C. Personnel: Offer: Patty Roland, paraeducator; Mindy Fiala, Tech Director, HS Fall Play; Marjena Sloan, food service worker

Motion carried 7-0.

**III. Approve claims and account**

Motion by Brown, seconded by Budding, to approve the claims and accounts as of October 21, 2010. Motion carried 7-0.

**IV. Communication from the Public**

Vice President Cameron complimented the middle school in-service day he attended earlier in the month and provided a handout from this in-service meeting to all board members.

Budding expressed concern about the board's previous action of moving its regular meeting so that it did not interfere with the high school football playoffs. She said that the board should be sensitive to all activities and careful when moving any future meetings.

**V. Action Items**

**A. Approve at third reading policy 507.9 Wellness**

Motion by Cameron, seconded by Lease, to approve policy 507.9 at third reading. Motion carried 7-0.

**B. Approve Federal Ed Jobs funding proposal**

Motion by Cameron, seconded by Budding, to approve funding proposal. Motion carried 7-0.

**C. Approve purchase of remanufactured engine from Ziegler Cat \$18,118.87 from general fund**

Motion by Cameron, seconded by Lease, to approve purchase of remanufactured engine. Motion carried 7-0.

**D. Approve hiring Mike Schmoker to present to faculty March 4, 2011; \$7,000 + expenses**

Motion by Brown, seconded by Cameron, to approve hiring of Mike Schmoker. Motion carried 7-0.

**VI. Discussion**

**A. Requirement for ServSafe certified food service employee to be present when kitchens are rented**

Superintendent Eckles informed the board that the district's kitchen facilities were recently inspected by the State of Iowa. From the inspection, it was revealed that any non-district organizations or individuals wishing to use district kitchen space must be supervised by a district employee whom is ServSafe certified. State law mandates the individual in the supervisory role be an employee of the district and has the responsibility to be the "food protection manager," which means preventing contamination into district kitchens from outside sources. In the past, the district had allowed non-district organizations (e.g. Community Meal) to utilize the district's kitchens as long as there was ServSafe individual present, whether or not the individual was an employee of the district. Effective immediately, all persons and/or groups wanting to use district kitchens will be billed the cost of a ServSafe certified district employee per the district's facility rental schedule.

**B. AEA technology support**

Superintendent Eckles informed the board that the district receives various forms of technology support from AEA 267. Recently, AEA 267 made a decision to move from a three to two person technology staff. The decision was made without consulting the school districts being served in AEA 267. Eckles noted that over the past two years Grinnell and many other school districts have had an influx of technology and the need for technology support is greater than ever. Eckles asked board members to write a letter to the chief administrator at AEA 267 to reconsider the decision of eliminating one technology staff person. Board members agreed to write individual letters and Eckles would assist by providing talking points.

**VII. Closed session: per Iowa Code 21.5(i)**

No action taken as a result of closed session.

**VIII. Adjourn**

Motion by Cavanagh, seconded by Cameron, to adjourn meeting at 8:11 p.m. Motion carried 7-0.

**Upcoming Schedule**

Finance Committee Meeting  
Policy Committee Meeting  
Regular Board Meeting

October 26, 2010 @ 4:00 p.m.  
November 1, 2010 @ 5:00 p.m.  
November 10, 2010 @ 5:30 p.m.