

HOW TO USE INFINITE CAMPUS

August 24, 2017 – Seminar Information

WHAT IS INFINITE CAMPUS?

- NEW STUDENT INFORMATION SYSTEM
- REPLACING JMC
- YOU CAN USE IT TO . . .
 - CHECK YOUR GRADES
 - MANAGE YOUR SCHEDULE
 - SEE CLASSES, ASSIGNMENTS, UPCOMING TESTS, QUIZZES, ETC.
 - CHECK YOUR LUNCH ACCOUT
 - CHECK YOUR ATTENDANCE, ETC.
 - CHECK YOUR DISCIPLINE REFERRALS, ETC.
- YOUR PARENTS CAN ALSO USE IT FOR THE SAME THINGS
- YOU CAN ALSO GET THE INF. CAMPUS APP: District ID is **FKLNJR**

HOW TO USE IT . . .

- GO TO: www.grinnell-k12.org
- Under “PARENTS & STUDENTS” -> Scroll down to INFINITE CAMPUS
- It’s the same link as “parent portal”

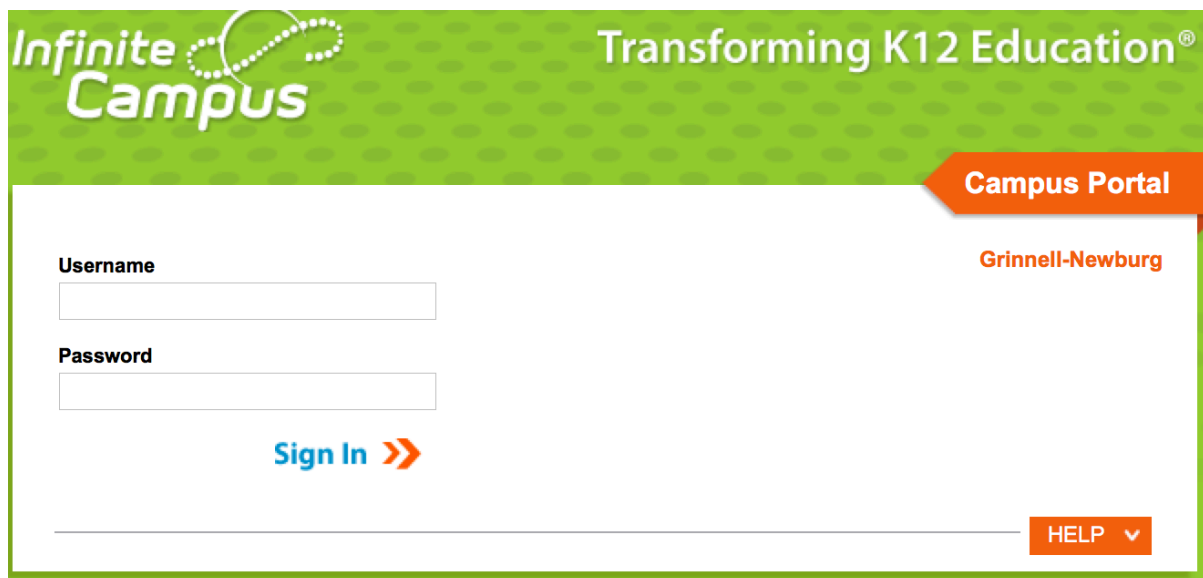
Parent Portal

Infinite Campus is designed for you to engage in your child's education by having access to your child's lunch balance, class schedule, behavior records, etc. It has many capabilities that can give you instant access to your child's educational experience.

To access your parent portal, click [here](#).

HOW TO LOG IN . . .

- Your user name is your 5 digit student number (same as your lunch number)
- Your password is your initials (first & last) then birthday (MMDDYY format)
 - Example John Smith, March 21, 1999 -> js032199



The screenshot shows the login interface for Infinite Campus. The header features the Infinite Campus logo on the left and the tagline "Transforming K12 Education®" on the right. Below the header, there is a white login box with a green border. On the right side of this box, there is an orange tab labeled "Campus Portal" and the school name "Grinnell-Newburg" in orange text. The login box contains two input fields: "Username" and "Password". Below these fields is a blue "Sign In" button with two orange arrows pointing right. At the bottom right of the login box, there is a "HELP" button with a dropdown arrow.

INF. CAMPUS PORTAL MENU PAGE...

On the left-hand side, there is a menu of all of the modules that you can view and use


It looks like this ->

HATTIE	
Calendar	>
Schedule	>
Attendance	>
Grades	>
Behavior	>
Health	>
Assessment	>
eTranscript	>
Fees	>
Reports	>
Demographics	>
Family	
Messages	
Discussions	>
Household Information	>
Family Members	>
Fees	>
Payments	>
Food Service	>
User Account	
Contact Preferences	>
Notification Settings	>

CALENDAR OPTION . . .

- Shows you the monthly calendars – gray days are no school days, white days are when we are in session.
- You can also toggle between months (arrows at the top)

◉ August 2016 ◉


 Attendance Event(s)


Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16 <i>In Service</i>	17 <i>In Service</i>	18 <i>In Service</i>	19	20
21 <i>In Service</i>	22 <i>In Service</i>	23	24	25	26	27
28	29	30	31			











SCHEDULE OPTION . . .

- You can click on “Schedule” to see your schedule for the year. If you have two classes scheduled in the same period, that’s a conflict
- Some college & APEX classes are listed under the “External” period

Course Schedule

 = Click on Class Name for Current Assignments and Scores

 = Click on Teacher Name for Email

	Term T1 (08/24/16-11/18/16)	Term T2 (11/21/16-03/03/17)	Term T3 (03/07/17-06/01/17)
eSquared	EMPTY	EMPTY	EMPTY
1	ENG107-1 English 11-A Loucks, Amanda Rm: 14	EMPTY	HPE104-5 Lifetime Fitness  Faulkner, Sandra Rm: New Gym
2	EMPTY	EMPTY	EMPTY
3	EMPTY	SCI109-2 Biology-B  Woods, Bryan Rm: 51	EMPTY
4	 Hansen, Elizabeth Rm: 17	SC101-12 Study Center  Whisenand, Alana Rm: 16	SC101-18 Study Center  Backlin, Aaron Rm: 62
5	 Woods, Bryan Rm: 51	ENG108-3 English 11-B  Hansen, Elizabeth Rm: 17	SST106-6 American Government  Crites, Todd Rm: 67
6	HPE109-1 Adaptive P.E.  Meyer, Jill Rm: 60	EMPTY	HPE109-2 Adaptive P.E.  Andersen, Ryan Rm: 64
External	EMPTY	EMPTY	EMPTY

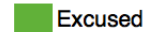
ATTENDANCE OPTION . . .

- You can use this option to check your attendance
- Toggle between the tabs (course, period, day, & term) to see your attendance (color coded) on the calendar

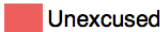
Attendance

August 2016							September 2016							October 2016						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3							1
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
														30	31					

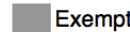
Dates that are highlighted can be clicked to view daily period details.



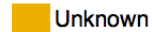
Excused



Unexcused



Exempt



Unknown

Course

Period

Day

Term


Attendance Summary by Course

GRADES OPTION . . .


- Using the grades tab you can check your “in-progress” grade at any time (highlighted in yellow)
- You’ll also be able to check your 3 Week, Midterm, 9 Week, and Final Grades for each class as well

Grades
Grades By Course


Expand All Collapse All In-Progress Grade Final Grade

▼  **HPE109-1 Adaptive P.E.** - Meyer, Jill

	T1	T2	T3
3 Week Grade Check			
Midterm Grade Check			
9 Week Grade Check			
Trimester			

▼  **HPE109-2 Adaptive P.E.** - Andersen, Ryan

	T1	T2	T3
3 Week Grade Check			
Midterm Grade Check			
9 Week Grade Check			
Trimester			

▼  **SST106-6 American Government** - Crites, Todd

	T1	T2	T3
3 Week Grade Check			
Midterm Grade Check			
9 Week Grade Check			
Trimester			

BEHAVIOR OPTIONS . . .

- You can also see your discipline referrals (including attendance write-ups) under the Behavior Tab
- Once they are entered on Infinite Campus by the office (and your parents can see them too).

Behavior

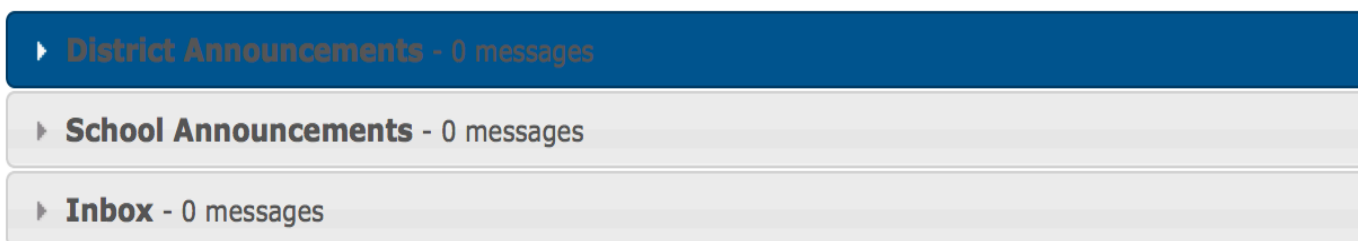
HATTIE does not have any behavior events.

OTHER OPTIONS TO USE . . .

- **HEALTH:** You can see if all of your vaccinations are up to date or if there are health issues that your parents reported (diabetes, bee stings, asthma, etc.)
- **ASSESSMENT:** These are not loaded yet, but will be; All of your Iowa Assessment, Practice ACT, & ACT Scores will live here
- **E-TRANSCRIPTS:** You'll be able to send your transcripts to colleges & universities that you're applying to
- **FEES:** Allows you to check on the fees you paid for the school year (Instructional fees, band fees, etc.)
- **REPORTS:** Allows you to see missing assignments
- **DEMOGRAPHICS:** Allows you to see basic information about yourself (name, gender, DOB, race, etc.)

MESSAGES OPTIONS . . .

- You may have messages that pop up under this section from teachers for items specific to their classes or District messages that go out to parents & students



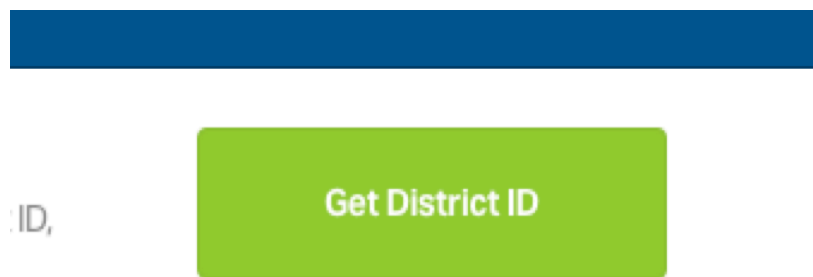
Looking for your District ID?

Click the button to the right to get your District ID, so you can log in to our mobile applications!



INFINITE CAMPUS APP . . .

- If you want to download the Infinite Campus app and receive these notifications on your phone, just hit the “GET DISTRICT ID” button and enter the District ID into the App once you’ve downloaded and opened it:
- District ID is: **FKLNJR**



2. Launch the Campus App and Enter Your District ID

🔑 Your District ID: FKLNR

OTHER OPTIONS TO USE . . .

- **HOUSEHOLD INFORMATION:** This just shows you your primary address & contact information for your parents
- **FAMILY MEMBERS:** Shows you all of the people in your household that are also in Infinite Campus (parents, siblings in school, emergency contacts, etc.)
- **FEES:** Simply shows you the fees that have been paid or if you have a balance you need to take care of
- **PAYMENTS:** Allows you to make payments for all fees EXCEPT FOR lunch payments – so if you want to purchase an activity pass or yearbook you can do that here with a debit or credit card.
- **FOOD SERVICE:** Allows you to see the balance in your lunch account so you know if you are getting low on funds

QUESTIONS?

Last comments:

- You now know how to access this – just leave your username and password as they are, don't change them or you'll forget them
- It is YOUR responsibility to check . . .
 - . . . your grades
 - . . . your missing assignments
 - . . . your attendance
 - . . . your lunch balance
 - . . . any incorrect information that is on Inf. Campus
- **HAVE A GREAT SCHOOL YEAR!!**