HOW TO USE INFINITE CAMPUS

August 24, 2016 – Seminar Information
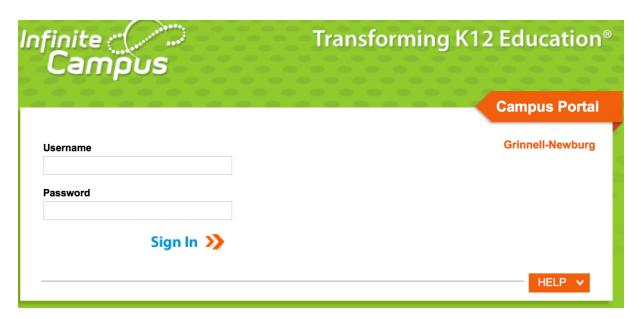
WHAT IS INFINITE CAMPUS?

- NEW STUDENT INFORMATION SYSTEM
- REPLACING JMC
- YOU CAN USE IT TO . . .
  - CHECK YOUR GRADES
  - MANAGE YOUR SCHEDULE
  - SEE CLASSES, ASSIGNMENTS, UPCOMING TESTS, QUIZZES, ETC.
  - CHECK YOUR LUNCH ACCOUT
  - CHECK YOUR ATTENDANCE, ETC.
  - CHECK YOUR DISCIPLINE REFERRALS, ETC.
- YOUR PARENTS CAN ALSO USE IT FOR THE SAME THINGS
- YOU CAN ALSO GET THE INF. CAMPUS APP: District ID is **FKLNJR**

HOW TO USE IT . . .

- **GO TO: www.grinnell-k12.org**

- **Under "Schools" -> Scroll down to Grinnell High School**

- **On the left-hand side, go to "Academics"**

- **Click on "GHS Student Resources"**

- **Click on "Infinite Campus Student Portal Link"**

HOW TO LOG IN . . .

- **Your user name is your 5 digit student number (same as your lunch number)**

- **Your password is your initials (first & last) then birthday (MMDDYY format)**
  - **Example John Smith, March 21, 1999 -> js032199**

INF. CAMPUS PORTAL MENU PAGE…

On the left-hand side, there is a menu of all of the modules that you can view and use

It looks like this ->

CALENDAR OPTION . . .

- **Shows you the monthly calendars – gray days are no school days, white days are when we are in session.**

- **You can also toggle between months (arrows at the top)**

◀ **August 2016** ▶

☀ Attendance Event(s)

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	01	02	03	04	05	06
07	08	09	10	11	12	13
14	15	16 *In Service*	17 *In Service*	18 *In Service*	19	20
21 *In Service*	22 *In Service*	23	24	25	26	27
28	29	30	31			

SCHEDULE OPTION . . .

- **You can click on "Schedule" to see your schedule for the year. If you have two classes scheduled in the same period, that's a conflict**
- **Some college & APEX classes are listed under the "External" period**

Course Schedule

= Click on Class Name for Current Assignments and Scores

= Click on Teacher Name for Email

	Term T1 (08/24/16-11/18/16)	Term T2 (11/21/16-03/03/17)	Term T3 (03/07/17-06/01/17)
eSquared	EMPTY	EMPTY	EMPTY
1	ENG107-1 English 11-A Loucks, Amanda Rm: 14	EMPTY	HPE104-5 Lifetime Fitness Faulkner, Sandra Rm: New Gym
2	EMPTY	EMPTY	EMPTY
3	EMPTY	SCI109-2 Biology-B Woods, Bryan Rm: 51	EMPTY
4	SC101-4 Study Center Hansen, Elizabeth Rm: 17	SC101-12 Study Center Whisenand, Alana Rm: 16	SC101-18 Study Center Backlin, Aaron Rm: 62
5	SCI108-5 Biology-A Woods, Bryan Rm: 51	ENG108-3 English 11-B Hansen, Elizabeth Rm: 17	SST106-6 American Government Crites, Todd Rm: 67
6	HPE109-1 Adaptive P.E. Meyer, Jill Rm: 60	EMPTY	HPE109-2 Adaptive P.E. Andersen, Ryan Rm: 64
External	EMPTY	EMPTY	EMPTY

ATTENDANCE OPTION . . .

- **You can use this option to check your attendance**
- **Toggle between the tabs (course, period, day, & term) to see your attendance (color coded) on the calendar**

GRADES OPTION . . .

- **Using the grades tab you can check your "in-progress" grade at any time (highlighted in yellow)**
- **You'll also be able to check your 3 Week, Midterm, 9 Week, and Final Grades for each class as well**

BEHAVIOR OPTIONS . . .

- **You can also see your discipline referrals (including attendance write-ups) under the Behavior Tab**
- **Once they are entered on Infinite Campus by the office (and your parents can see them too).**
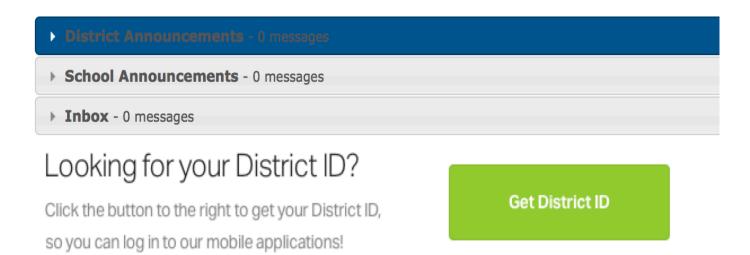
Behavior

HATTIE does not have any behavior events.

OTHER OPTIONS TO USE . . .

- **HEALTH:** You can see if all of your vaccinations are up to date or if there are health issues that your parents reported (diabetes, bee stings, asthma, etc.)

- **ASSESSMENT:** These are not loaded yet, but will be; All of your Iowa Assessment, Practice ACT, & ACT Scores will live here

- **E-TRANSCRIPTS:** You'll be able to send your transcripts to colleges & universities that you're applying to

- **FEES:** Allows you to check on the fees you paid for the school year (Instructional fees, band fees, etc.)

- **REPORTS:** Allows you to see missing assignments

- **DEMOGRAPHICS:** Allows you to see basic information about yourself (name, gender, DOB, race, etc.)

MESSAGES OPTIONS . . .

- **You may have messages that pop up under this section from teachers for items specific to their classes or District messages that go out to parents & students**
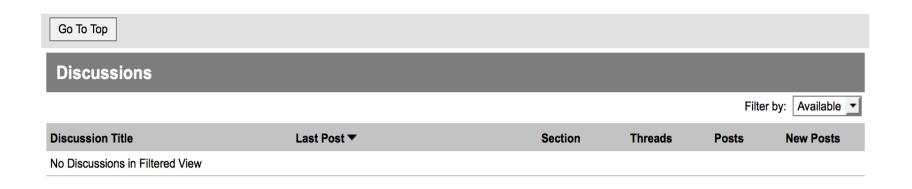
INFINITE CAMPUS APP . . .

- **If you want to download the Infinite Campus app and receive these notifications on your phone, just hit the "GET DISTRICT ID" button and enter the District ID into the App once you've downloaded and opened it:**

- **District ID is: FKLNJR**

:ID,

Get District ID

2. Launch the Campus App and Enter Your District ID

Your District ID: **FKLNJR**

DISCUSSIONS OPTIONS . . .

- **Some of your teachers may use the discussions piece on Infinite Campus to assign homework or have you respond to questions based on readings, class materials, etc. You'll get a notification that you have a new discussion from a teacher.**

Go To Top					

Discussions

Filter by: Available ▼

Discussion Title	Last Post ▼	Section	Threads	Posts	New Posts
No Discussions in Filtered View					

OTHER OPTIONS TO USE . . .

- **HOUSEHOLD INFORMATION:** This just shows you your primary address & contact information for your parents
- **FAMILY MEMBERS:** Shows you all of the people in your household that are also in Infinite Campus (parents, siblings in school, emergency contacts, etc.)
- **FEES:** Simply shows you the fees that have been paid or if you have a balance you need to take care of
- **PAYMENTS:** Allows you to make payments for all fees EXCEPT FOR lunch payments – so if you want to purchase an activity pass or yearbook you can do that here with a debit or credit card.
- **FOOD SERVICE:** Allows you to see the balance in your lunch account so you know if you are getting low on funds

QUESTIONS?

Last comments:

- **You now know how to access this – just leave your username and password as they are, don't change them or you'll forget them**

  - **It is YOUR responsibility to check . . .**
    - **. . . Your grades**
    - **. . . Your missing assignments**
    - **. . . Your attendance**
    - **. . . Your lunch balance**
- **. . . Any incorrect information that is on Inf. Campus**

  - **HAVE A GREAT SCHOOL YEAR!!**