



Grinnell-Newburg Virtual Backpack Approval Form

Date: _____
Organization: _____
Contact Name: _____
Organization Address: _____
City: _____ State _____ Zip: _____
Organization Phone: _____
Contact e-mail _____

Flyer information:

Flyer Title: _____
Requested Posting Dates (Limit total of three weeks)
From: _____ to: _____
Grade Level: _____

To Submit Flyer for posting:

1. Ensure that both the flyer and organization are in compliance with all criteria as indicated in the administrative procedures located on our district website
2. Download, print and complete this flyer approval form.
3. E-mail the approval form and an exact copy of the PDF to be posted to: becky.nance@grinnell-k12.org
4. Postings will be added Monday-Friday between 9:00 am-3:00 pm except on school holidays. Please allow 24 hours after approval for posting. Flyers and approval forms must be submitted five day prior to scheduled request for posting.

Grinnell-Newburg 1333 Sunset Grinnell, Iowa 50112

Office: 641-236-2700